**Afiong (Afi) Onyile Edim, NSA**

Woodbridge, VA **|** 202.253.5727 **|** info@abonotary.com

**Professional Summary**

Certified Notary Signing Agent with experience facilitating accurate and timely loan signings. Known for exceptional attention to detail, professionalism, and ability to provide excellent customer service. Experienced with a wide range of loan documents, including purchases, refinances, HELOCs, seller packages, and reverse mortgages. Available 24/7 to meet client needs and ensure smooth and accurate document signings.

**Skills and Qualifications**

* NNA Certified Notary Signing Agent
* NNA Background Checked
* $100,000 Errors & Omissions Insurance
* Knowledge of Loan Documents
* Mobile Notary Services
* Customer Service Excellence
* Time Management and Punctuality
* Tech-Savvy (e.g., eNotary platforms, remote notarization tools)

**Professional Experience**

ABO Notary Solutions, LLC

*Notary Signing Agent*

July 2024 - Present

* Conducted 100+ signings with 100% accuracy and compliance.
* Built relationships with title companies and signing services, resulting in repeat business and referrals.
* Ensured timely completion of assignments by reviewing and verifying documents for accuracy.
* Resolved signing-related issues promptly, ensuring client satisfaction.
* Maintained professional demeanor while serving diverse clients and meeting strict deadlines.
* Adhered to all legal requirements by maintaining E&O insurance and up-to-date certifications.

**Education and Certification**

* National Notary Association (NNA) Certification (2024)
* Commonwealth of Virginia Notary Public
* Loan Signing Systems (LLS) Certified (2024)
* Notary2Pro Certified (2024)
* Notary2Notary Trained (2024)
* Notary Stars Trained (Ongoing)
* BS, MS, and Post-graduate Studies in Plant Pathology

**Additional Information**

* Retired corporate executive
* Available 24/7
* NNA Member
* Equipped for mobile printing and scanning
* Strong interpersonal skills to create a stress-free signing experience